



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION APRIL 18, 2007

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:02 PM by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** Harlow, Rivera

**Commissioners Present:** Commissioners, Kirkorn, McGovern, Mason, Siersema, and Spencer were in attendance.

**Others Present:** David Webb, Deputy Director of Public Works  
Ross Cranmer, Director of Building & Safety  
Travis Hopkins, City Engineer  
Duncan Lee, Principal Engineer  
Todd Broussard, Principal Engineer  
Linda Daily, Principal Administrative Analyst  
Joyce Greene, Administrative Assistant

## MINUTES

Motion by Commissioner Kirkorn, seconded by Commissioner McGovern to approve the minutes of February 21, 2007.

VOTE:	The motion carried.
AYES:	5
NOES:	0
ABSENT:	2 (Harlow, Rivera)
ABSTENTIONS:	0

The minutes of the December 20, 2006 meeting will be brought back for approval due to a lack of quorum of Commissioners who attended the December meeting.

## PRESENTATIONS-COMMENDATIONS

None

## ORAL COMMUNICATIONS

None

## **DIRECTOR'S ITEMS**

- E-1. Ethics Training – David Webb informed the Commissioners the department has received a communication regarding upcoming ethics training dates for 2008 compliance. As training date information becomes available the Commissioners will be advised. Discussion held. David Webb will contact the City Attorney to inquire if there will be any evening and one-session training held at a later date. Several of the Commissioners voiced concern over being required to attend three separate classes and all current classes being held during working hours. This can create a hardship for some of the Commissioners.

## **INFORMATION ITEMS**

### **Commissioner Harlow arrived at 5:15 PM**

- F-1. Active Capital Project Report – An update on active capital projects under construction, as well as those in the planning stage was presented for the Commission's information. Discussion was held on various projects.
- F-2. Upcoming City Council Study Sessions – The City Council conducts public Study Sessions on the evenings of City Council meetings, normally beginning at 4:00 p.m., in Room B-8. A tentative listing of upcoming sessions is submitted for the Commission's information.

David Webb informed the Commission the May 7 Study Session will be the Mid-Year Budget and CAFR that some of the Commission members had previously express interest in attending.

## **ADMINISTRATIVE ITEMS**

- G-1. Seismic Retrofit of the Civic Center Tower – Ross Cranmer, Director of Building & Safety presented the item and a PowerPoint presentation. The Civic Center Tower, built in the 1970s, does not currently meet earthquake requirements. It is estimated to cost \$7 million to bring the tower into compliance. The City applied for and obtained a FEMA Grant for \$3 million of the costs. The additional \$4 million is available in Redevelopment Agency funds. Plan and Specifications are in their final stage and the project will be ready to go out for bid within one month. Staff requests the Public Works Commission recommend the seismic retrofit of the civic center tower to the City Council. Discussion held.

Motion by Commissioner Kirkorn, seconded by Commissioner Spencer to recommend the Seismic Retrofit of the Civic Center Tower to the City Council.

VOTE: The motion carried.  
AYES: 6  
NOES: 0  
ABSENT: 1 (Rivera)  
ABSTENTIONS: 0

- G-2. Advertise Downtown Water Main Replacement Project, CC-1283 – Duncan Lee gave the presentation. Plans and Specifications for the Annual Water Main Replacement Project are in final preparation. The project is ready to advertise for competitive bids. The project is a part of the Master Plan to replace the old cast iron pipe in the downtown/old town area. The pipe is located in alleyways in many areas of this project, which will result in a full reconstruction of the alley at current standard. Parking and refuse handling will be considered and residents will be kept informed throughout the project. Staff requests the Commission's recommendation of this project to the City Council.

Motion by Commissioner Mason, seconded by Commissioner Spencer to recommend the Downtown Water Main Replacement Project to the City Council.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 1 (Rivera)  
ABSTENTIONS: 1 (Harlow)

- G-3. Advertise Rotterdam Lane Improvements, CC-1310 – Todd Broussard gave the presentation. Plans and Specifications for the Rotterdam Lane Improvements, CC-1310 are in final preparation. The project is ready to advertise for competitive bids. Staff requests the Commission's recommendation of this project to the City Council.

Motion by Commissioner Harlow, seconded by Commissioner McGovern to recommend the Rotterdam Lane Improvements to the City Council.

VOTE: The motion carried.  
AYES: 6  
NOES: 0  
ABSENT: 1 (Rivera)  
ABSTENTIONS: 0

- G-4. Advertise Street Rehabilitation of Myrtle Drive and Normandy Lane, CC-1295, and Roadway Improvements of Oak View Area and Mandrell Drive, CC-1309 – Plans and Specifications for the Street Rehabilitation of Myrtle Drive and Normandy Lane, CC-1295, and, Roadway Improvements of Oak View Area and Mandrell Drive, CC-1309 are in final preparation. These two projects are combined to allow the City to obtain better pricing on the projects. The previous item, G-3, is federally funded; therefore, it cannot be combined with these projects for pricing. Staff requests the Commission's recommendation of this Project to the City Council.

Motion by Commissioner Harlow, seconded by Commissioner Kirkorn to recommend the Street Rehabilitation of Myrtle Drive and Normandy Lane and, Roadway Improvements of Oak View Area and Mandrell Drive to the City Council.

VOTE:	The motion carried.
AYES:	6
NOES:	0
ABSENT:	1 (Rivera)
ABSTENTIONS:	0

## **WRITTEN COMMUNICATIONS**

None

## **COMMISSIONER COMMENTS**

Commissioner Kirkorn inquired about a newspaper article he read in the Independent regarding palm trees being cut down but the bases not being removed. Travis Hopkins responded the tree removal is part of the paving project along Adams Avenue. The contractor is now starting the sidewalk curb and gutter replacement phase and the tree bases will be removed during this phase of construction.

Commissioner Kirkorn commented on the tour of Sewer Lift Station D tour offered to the Commission stating he found it very informative and thanked staff for arranging the tour. David Webb will continue to look for other educational project opportunities for the Commission.

Commissioner Mason inquired on the status of the Orange County Sanitation District (OCSD) taking over Sewer Lift Station D. David Webb responded the County has additional construction requirements. Additional safety items are being added, however, at present there is no timeline on OCSD taking over the sewer lift station.

## MINUTES OF DECEMBER 20, 2006 MEETING

A quorum from the December meeting was now in attendance at this meeting. Motion by Commissioner Harlow, seconded by Commissioner Mason to approve the minutes of December 20, 2006.

VOTE:           The motion carried.  
AYES:           4  
NOES:           0  
ABSENT:        1 (Rivera)  
ABSTENTIONS: 2 (McGovern and Kirkorn were not on the Commission  
                  in December 2006, therefore, abstained from the vote.)

## ADJOURNMENT

The next meeting is scheduled for Wednesday, May 21, 2007, 5:00 PM in City Council Chambers. The meeting adjourned at 6:05 PM.

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Michael Siersema  
Chair



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Joyce A. Greene  
Administrative Assistant